



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
Special Meeting
MINUTES
April 7, 2015
10:00 AM
CONFERENCE ROOM 3B
3RD FLOOR, CITY HALL

Roll Call

In attendance were Chairman Shay Nagersbeth, Commissioner Gerri George, Attorney Dianne Rosemark and Chief Examiner Denise Janey

Minutes

Commissioner George made a motion to accept previous meeting's minutes. Chairman Nagersbeth seconded motion. Motion passed.

New Business

- Certification of Eligibility Lists:

Animal Control Officer: Commissioner George made a motion to certify the list. Chairman Nagersbeth seconded the motion. Motion passed.

Maintenance Mechanic (HVAC): Commissioner George made a motion to certify the list. Chairman Nagersbeth seconded the motion. Motion passed.

- Qualification of Municipal Agent Applicants: Commissioner George made a motion to reject the following applicants: MA101, MA102, MA105, MA107, MA108, MA109, MA114, MA115, MA116, MA118, and MA120 were rejected as their application did not indicate three to five years' experience with the elderly population. Applicant MA104 was rejected as the applicant did not include the written letter requesting a fee waiver, as required. Applicants MA106 and MA117 were rejected as their applications did not indicate three to five years' experience with the elderly population and they did not possess a Bachelors' degree. Chairman Nagersbeth seconded the motion. Motion passed.

Commissioner George made a motion to accept the following applicants: MA103, MA110, MA111 and MA121. Chairman Nagersbeth seconded the motion. Motion passed.

- Request Entry Level Police Officer – Interviews: Commissioner George made a motion to authorize an increase in the number of candidates interviewed to fifteen in order to fill five academy seats in July. Chairman Nagersbeth seconded the motion. Motion passed.

- Request for Extension of Eligibility List (s):
 - Account Clerk II
 - Executive Secretary
 - Librarian I

Commissioner George made a motion to extend the eligibility lists for an additional year. Chairman Nagersheth seconded the motion. Motion passed.

- Request to Approve Revised 2015 Civil Service Meeting Schedule: Commissioner George made a motion to approve the revised meeting schedule. Chairman Nagersheth seconded the motion. Motion passed.
- Adjourn: Commissioner George made a motion to adjourn. Chairman Matthewson seconded the motion. Motion passed.

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